



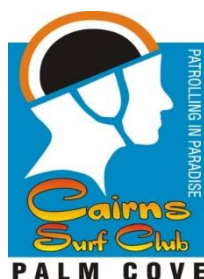
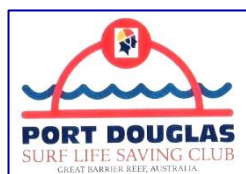
# NQB Surf Sports Carnival Booklet



**NORTH  
QUEENSLAND**



All information in this booklet may be superseded by the 37<sup>th</sup> Edition SLSA Surf Sports Manual and any amending or clarifying Bulletins



## Contents

Director of Surf Sports Note	Page 3
Carnival Dates & other important dates 2022	3
Administration	4
Age Groups	4
Appeals	4
Beach Usage	4
Branch Championships	5
Carnival Referee	5
Competition Categories and Provisos	
Individual Events	5
Team Events – All age group	6
Under 8 – Under 14	6
Under 15	6
Under 17	6
Under 19	6
Open	7
Masters	7
Competition Limitations	7
Competition Safety	8
Double Ski	8
Dress of Competitors	8
High Visibility Policy	8
Stinger Suits	8
Rash Shirts Policy	9
Handicap	9
Handlers	9
Host Club to Supply	9
IRB	10
Jewellery	10
Junior Awards	10
Mixed Teams	10
Multi-Discipline Event Ballot	10
Nominations & Marshalling	10
Nomination Fees	11
Officials Requirements from Clubs	11
Officials & Water Safety Reimbursements	12
Food / drink allocations	12
Policies	12
SLSA Codes of Conduct	12
SLSQ Photography Policy	13
NQ Branch Patrol Hours & Competition Rights Policy	13
Team Managers	13
Video Equipment	13
Water Programs	14
Water Safety	14

# Appendices

<b>A. Junior Preliminary Skills Evaluation</b>	
1. SLSA Protest Form & Conditions	16-17
2. 37 <sup>th</sup> Edition Changes to the Revised 36 <sup>th</sup> Edition Manual	18-22
3. Member Protection Policy & Photographer Code of conduct	23-24
4. NQ Branch Policy Number 17.003	25
5. NQ Branch Policy Number 17:004	26
6. NQ Branch Policy Number 08:001	27
7. 2018 Policies in relation to Surf Sports 2020/21 Season	28
8. Work Forces and IRB checklist and process/priority order	29
9. Administrative Requirements for each Carnival	30
10. Working with Children Training	31

## Director of Surf Sports Note

*On behalf of the North Queensland Branch, I would like to take this opportunity to welcome you all to the 2022/2023 Surf Sports Season. This booklet was endorsed and passed by the North Queensland Branch Committee and is in line with the rules and regulations from the SLSA Surf Sports 37th Edition Competition Manual unless superseded by any amending or clarifying Bulletins. I look forward to the ongoing support of all clubs, team managers, age managers, officials, competitors and supporters to ensure this year is will be one of both enjoyment and success.*

Yours in Lifesaving

Alex Rogers  
Director of Surf Sports



## NQB Surf Sports Program

Date	Event	Host Venue
16 <sup>th</sup> & 17 <sup>th</sup> July 2022	Water/Beach Carnival	Port Douglas SLSC
06 <sup>th</sup> & 07 <sup>th</sup> August 2022	Water/Beach Carnival	Mission Beach SLSC
27 <sup>th</sup> & 28 <sup>th</sup> August 2022	Water/Beach Carnival	Etty Bay SLSC
17 <sup>th</sup> & 18 <sup>th</sup> September 2022	Water/Beach Carnival	Cairns SLSC
08 <sup>th</sup> & 09 <sup>th</sup> October 2022	Branch Carnival	Ellis Beach SLSC
28 <sup>th</sup> – 30 <sup>th</sup> October 2022	Nth Australian Champs	Mackay
Sunday 27 <sup>th</sup> March 2022	Pool Rescue	Innisfail
Saturday 30 <sup>th</sup> April 2022	Pool Rescue	Marlin Coast
Sunday 29 <sup>th</sup> May 2022	Pool Rescue	Mossman
Sunday 19 <sup>th</sup> June 2022	Branch Pool Rescue	Marlin Coast
Saturday 03 <sup>rd</sup> September 2022	Champion Lifesaver	Port Douglas

## Administration



### Host Club:

- Provide program to BoSS by 11/05/2022. NQB BOSS carnival program meeting where programs will be finalised.
- Responsible to ensure all carnival administration is completed (during and post carnival) in accordance with all SLSQ policies, the NQB SS Booklet and any local council bylaws etc.
- Collect boxes and gear trailer
- Refer to Appendix 5 for the Workforce Checklist for Clubs

### The North Queensland Regional Office:

- Will ensure that the correct council approval has been obtained for the carnivals
- Pre – preparation of Carnival Arena Boxes including collate the marshalling sheets ready for collection
- NQB Regional Office will provide support personnel for North Queensland Championships.
- Refer to Appendix 6 for the Checklist for NQ RO
- Set up SEMS

### BOSS Committee:

- Will finalise the carnival programs
- Officials roster prepared by the official's facilitator & issued
- Water Safety Roster – Names presented to Branch Water Safety Officer (BWSO) Elected at AGM.

## Age Groups

U8s-U10s will be competitive

Junior Lifesavers - U11, U12, U13, U14, U15

Senior – U17, U19, Open

Masters – Master events will be run as multi-age group categories but resulted in 5-year age groups up to and including 60+. i.e 30-34 years, 35-39 years, 40-44 years, 45-49 years, 50-54 years, 55-59 years, 60-64 years, 65-69 years and 70 years+ \*\*Applicable for Branch – At discretion of Host Club for non-Branch Club

## Appeals

Appeals will only be accepted on the appeal form and lodged in accordance with the requirements contained in the SLSA 37th Edition Surf Sports Manual and any amending or clarifying Bulletins. A fee of \$110 in cash per appeal is applicable and must be paid to the Carnival Referee at the time of lodgement. This fee is only refundable if the appeal is upheld. See **Appendix 1 – SLSA Protest Form & conditions**



## Beach Usage

Regional Office will apply to the relevant Local Council in advance for permission to use their foreshore for the purpose of conducting a surf lifesaving carnival or special event on the specified dates.

The Carnival Referee and BOSS Safety Committee, coordinating through NQB designated personnel will produce an Event Safety Plan (incl. COVID) at least 4 weeks prior to each Carnival and forward to Regional Office for distribution to:



- ➡ Regional Office (copy)
  - ➡ SLSQ
  - ➡ Host Club
  - ➡ Event Safety Co-ordinators (carnival referee, branch water safety officer, elected safety officer, patrol captain if on duty)
  - ➡ Local Council
  - ➡ Local Police
  - ➡ Local Ambulance
- } Relevant to carnival area

## Branch Championships

The Nth Qld Branch Championships will be an OPEN carnival with points awarded only to Nth Qld Branch members. Any participant **not** from an NQB club will be classified as non-competitive therefore 0 points allocated.

1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place medallions and/or ribbons will be awarded to the following:

- U8-U15 in both INDIVIDUAL EVENTS and TEAM EVENTS  
note: U11-U15 individual events will be conducted on the Saturday of the Branch Championships only.
- AGE CHAMPIONS – male and female U8-U15
- U17 – MASTERS AGE CHAMPIONS will receive alternative acknowledgement
- Spirit of the Carnival Award is awarded in recognition of outstanding sportsmanship at a North Queensland surf sports event. The decision will be at the discretion of carnival officials. This award can apply to one or more participants at any North Queensland surf sports event.



### Branch Champions will be determined by results at the Branch Championships Carnival.

Please note – Perpetual Trophies will be returned to Regional office for engraving. They are then kept at the winning club – To be returned to Branch by End of September – Retained until End of October at which point it is engraved.

## Carnival Referee

The Carnival Referee is responsible for all matters relating to the actual conduct of competition and matters, of which the final settlement is not covered in SLSA rules. The Referee will also implement the rules and regulations governing the competition or event being conducted and all other duties set down in Section 13.12; SLSA Surf Sports Manual - 37<sup>th</sup> Ed. including any relevant updates.

The Carnival Referee shall make any alterations to the program that he or she considers necessary and communicate these changes without delay to all interested parties. Any alterations should take into consideration the safety and welfare of both Competitors and Officials.

## Competition Categories and Provisos

**Individual Events:** For the purpose of determining an age group, all competitors must have a common birth date calculated as at midnight on 30<sup>th</sup> September 2021 – this age will limit the competitor to the age category in **individual** events as follows as per Competition Season, Ages, Categories and Provisos; Surf Sports Manual - 37<sup>th</sup> Ed.

Age	Compete as
7 years	U/8
8 years	U/9
9 years	U/10
10 years	U/11
11 years	U/12
12 years	U/13
13 years	U/14 and/or U/15 – team events only (upon reaching the age of 13 during the season and gaining their Surf Rescue Certificate)
14 years	U/15 – If not 15 at Competition date
15 years	U/17 and/or Open (If competitor 15 & has no BM-No Ski/Iron / If 15 & has BM can do Ski/Iron)
16 years	U/17 and/or Open
17-18 years	U/19 and/or Open
19-29 years	Open
30 years plus	Masters and/or Open



## Team Events

### All Age Groups

In 'All Age' races, members shall compete in their own age group only (including Junior All Age Relay).

**EXCEPTION: In NQ for the All-Age Relay where, if the club does not have a nomination in an age group entered in the carnival, they may run two age groups up. All "All Age Relays" do not have points allocated.**

Where specified (e.g. Lifesaver Relay, All Age Relay) competitors of different ages may compete together as specified in the event rules provided that each competitor is of the correct age as outlined in the rules for that event and is currently proficient in the appropriate award for their age group.

**If a club has more than one team in an event, the teams must be easily identified.**

### Under 8s to Under 15s

In the U8 to U15 age categories inclusive, members may participate in their own (individual) age group in team events plus the next immediately older age group, only in team events.

#### Exceptions to this rule are as follows:

- U8 Members shall not be permitted to compete in water events other than the Wade Relay (because the competition evaluation does not form part of the U/8 Age Award/Proficiency).
- Proficient U10 competitors may use foam or fibre glass boards in training as they may have to use this craft for U11 Team events.
- Proficient U14 SRC holders may compete may compete in U15 Team events, but not individual events.
- Proficient U13 competitors may use long Malibu boards in training. U13 may compete in U14 Team events however must use designated craft.
- Proficient U14 SRC holders may compete in their own (individual) age group and the U15 age Team category, no individual events in U15.
- Under 15's can compete in Under 17s if they do not hold a BM however cannot compete in Ski/Iron.

By the new 37<sup>th</sup> edition Sports Manual, the Under 13 Beach run is now 2km rather than 1km.

### Under 17s

For participation in March Past events, refer to Surf Sports Manual 37<sup>th</sup> edition.

In NQ Branch, 14-year old's who hold a proficient SRC award will compete as U15 in any given season until such time as they turn 15. Upon turning 15, Members shall be eligible to contest the U17 age category. Upon obtaining their BM they will compete in the U17 age group and be eligible to compete in Ski / Iron events.

Please also note:

- Proficient BM/Cert II holders may compete in their own (individual) age group in Team events plus any other older group up to and including the Open age category. Please check specific requirements for Surf Boat, Surf Ski, multi-discipline event and March Past events in 37<sup>th</sup> Edition Surf Sports Manual.
- Where specified (i.e. Lifesaver Relay, All Age Relay) competitors of different ages may compete together as specified in the event rules provided that each competitor is of the correct age as outlined in the rules for that event and is currently proficient in the appropriate award for their age group.

### Under 19s

Members shall be eligible to contest the U19 age category after attaining the age of 17 years (providing they are proficient SLSA Bronze Medallion awardees).

## Open

Members who are proficient Bronze Medallion awardees may contest open age events.

## Masters

Members shall be eligible to contest 30+ years events provided they have attained the age of 30 years and are proficient SLSA Bronze Medallion awardees and have met their patrol requirements for their membership category. **\*\*Branch Carnival requirement ONLY**

A Masters competitor may only compete in one team age category in each event discipline conducted at a competition. Where a team event consisting of two competitors is conducted (e.g. Double Surf Ski / Board Rescue) the age of the younger competitor shall determine the age category. Refer – 2.3.13 Surf Sports Manual Ed. 37

**In team events where a combined age is stated**, it is the age of each individual as at the 30<sup>th</sup> September prior to the season in which the competition is held, added together – i.e. if a competitor turns 40 yrs. of age during the competition season, 39 is the age used to reach the combined age total.

In Masters' events, boat sweep oarsmen do not need to be Masters competitors, but must be proficient SLSA Members and may compete in multiple Master Age categories as the sweep oarsman. A Master competitor may only compete in one age group as a rower.

## Competitor Limitations (Ref: SLSA Surf Sports Manual - 37th Ed.)

The Referee or Sectional Referee shall decide whether events shall be conducted in heats, rounds, quarter-finals, semi-finals or straight-out finals provided that the numbers in any individual or team event shall not generally exceed the following, considering safety aspects and the conditions.

• Beach Flags	16 individuals	• Iron person	16 individuals or teams
• Beach Relays	10 individuals or teams	• Lifesaver Relay	9 teams
• Beach Sprints	10 individuals or teams	• Rescue Tube Races	9 individuals
• Beach Sprints	10 individuals or teams	• Rescue Tube Rescue Races	9 teams
• Belt Races	9 individuals	• Run Swim Run	40 individuals
• Board Races	16 individuals or teams	• Ski Races	16 individuals or teams
• Board Rescue	9 teams	• Surf Races	40 individuals
• Boat Races	7 crews	• Surf Teams Races	10 teams
• Cameron Relay	16 teams	• Taplin Relay	16 individuals or teams
• IRB Events	9 teams	• Wade Race or variations	16 individuals or teams

## Double Ski

At North Queensland Branch carnivals, all Double Ski races shall be conducted as mixed events. MM/MF/FF



## Competition Safety

NQB instructs that all competitors U8 to Masters do not enter the water, in or between competition arenas during a carnival except during competition start time as per the program for competing / handling or performing a water safety role. The Carnival commencement time is from the first officials briefing until the debrief. From this time all water related activities must comply with Water Safety requirements and full competition attire (including high vis vests, club caps and stinger suits for U8-U14 competitors) must be worn. Warm-up times for various disciplines will be allocated for each carnival.

Competitors may swim in patrolled areas or outside the carnival boundary under the supervision of suitably qualified water safety personnel. Only registered surf sports officials, competitors and authorised personnel within the competition area. Failure to comply may result in disqualification.

As part of our Duty of Care club members should be made aware of the policy regarding animals in the carnival area: No dogs or other domestic animals are allowed in the competition area, or within 50metres either side.

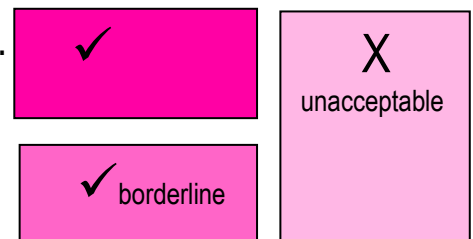
## Dress of Competitors

### SLSQ High Visibility Policy

Surf Life Saving Queensland has introduced a new **High Visibility Clothing Policy** to further enhance its existing safety measures for the wellbeing of all SLSQ member and competitors. This new water safety initiative relates to all ocean and/or open water-based events conducted and/or endorsed by Surf Life Saving Queensland, effective from 22nd September 2020.

**Surf Life Saving Queensland has mandated the use of high visibility clothing during all competition or training events that are conducted and/or endorsed by Surf Life Saving Queensland and any of its affiliated clubs and branches across the state.**

**High vis vests should be of regulation pink and worn at their full length.**  
Vests identified as not meeting colour requirements must be replaced before the next carnival.



### Stinger Suits (Ref: NQB Policy Statement 08.001)

Full length stinger suits remain compulsory for all junior competitors (under 8 – under 14) competing in any individual or team water events at North Queensland Branch carnivals. This includes all junior competitors of multi discipline team events such as Cameron Relays. Please note that the pink high vis rash shirts must be worn over the top of the suit.



## **NQB Sun Smart Policy - Junior Competitors** (Ref: NQB Policy Statement 08.001)

Long sleeved T shirts / shirts / rash shirts are compulsory for all junior competitors (under 8 – under 14) competing in any individual or team beach events at North Queensland Branch carnivals.

Junior competitors have the option of wearing the following during individual and team beach events:

- Long sleeved T shirts
- Long sleeved shirts
- Long sleeved rash shirts
- Full length stinger suits

## **IRB/Surfboat competition**

- Helmets for Surfboats from 1 October 2014 – (with Club colours from 2014) \*\*only if S2 Sweep required.
- IRB Lifejackets from 1 October 2014
- IRB Club cap
- 15 years+ - handle and patient, hold IRBC and have a minimum of 20 hours of endorsed training
- 16 years+ - handle, patient and crew person, hold IRBC and have a minimum of 20 hours endorsed training
- 17 years+ - handle, patient, crew person and driver, hold IRBD and have a minimum of 20 hours endorsed training
- IRB helmets must be worn by patients
- Must be endorsed by current IRB surf coach as being competent for IRB competition

## **Drones**

Drones shall not be flown in the competition arenas. For the safety of all competitors, the same request can be made of the general public.

## **Handicap**

For the 2022/2023 competition season, the handicap system will be a points average based on the number of competitors.

## **Handlers**

Clubs must provide Handlers for team events and multi-discipline events. Handlers are to wear a competition cap as a minimum requirement. Team Manager/Age Manager must comply with all instructions of the officials and make every effort to ensure that they, or the equipment that they are handling, does not impede another competitor, otherwise both the competitor and the Handler may be subject to disqualification.

## **Host Club to Supply**

- To organise transport of gear trailer/ communications trailer/ IRBs to and from the Smithfield Office
- 1 x per data entry person from each club other than host / and or running of results – RO to Co-Ordinate
- 3 x Marshalling Tents, each housing a table, a minimum of 2 chairs and a bin for each arena.
- 3 x additional shade tents for competitors – this can be negotiated with other clubs.
- IRB with Driver and 2 Crew for the duration of carnival including the setting up and removal of swim cans.
- Work Crew to set up, pack up [including arenas], cleaning and maintenance of all arena equipment.
- Set up two flags arenas with shade and water access (to cool sand) – tides and beach permitting.
- Access to Clubhouse and gear sheds from 6.00am each day
- Provide a First Aid Area

## IRB

It is the responsibility of each club hosting a carnival to supply an IRB and an IRB Driver and 2 Crew plus manpower for cleaning and maintenance of the IRB's. The IRB will be required to assist with setting the cans prior to carnival start. IRB Drivers must be available from 9.00am Saturday and 6.00am Sunday.

## Jewellery

It is permitted to wear jewellery in all events unless particularly prohibited by entry conditions (e.g. communication watches in lifesaving events). However, competitors need to be conscious of the potential for injury in wearing some items. Per Surf Sports Manual 37th Ed. 2.5.1

## Junior Awards

Please refer to **APPENDIX A – Junior Preliminary skills Evaluation Process (U6 – U14)**

### Junior Age Award (Surf Education)

- All children are required to gain their respective Surf Education award for their age group during the season. Those wishing to compete at the NQ Branch Championships **must** complete their award (entered in Surfguard) prior to 1<sup>st</sup> September 2021 or at the discretion of BOSS.
- Anyone entering the Surf Rescue Championships must have their award completed **one week prior** to the Surf Rescue Championships.

## Mixed Teams

A mixed team must be of mixed gender unless you do not have a both genders entered into the carnival.

## Multi-Discipline Event Ballot

A ballot will be conducted at the Officials' meeting at the start of each carnival to determine the order of legs in multi-discipline events. An exception to this, at the carnival referee's discretion, may be the U11 Iron person where the order shall be set at swim, board for carnivals excluding branch championships.



## Nominations & Marshalling

Club Administrators are to nominate their club members using the Carnival manager program and are to have nominations finalised the Sunday prior to carnivals to ensure any problems, such as awards not processed, can be addressed before carnival nomination closing date. Club Administrators are responsible for ensuring that their competitors are nominated in the correct age group and hold the relevant awards.

**Late/closed Nominations** Clubs are to pay the late nomination fee (\$60) for any competitor that was not entered into the Carnival manager system by the Club's authorised person before nominations closed. It is the clubs' responsibility to ensure that their members hold the relevant awards and/or qualifications. The only exception to this rule will be if there is an error in the carnival makeup or SEMS was down for example.

Any competitor who wishes to nominate on the day of the carnival will be required to pay the late nomination fee to the Carnival Referee **before** the competitor is permitted to start in any event. The competitor will then be issued with a receipt of payment and events to be entered into from the Carnival Administrator. This receipt will then need to be taken to the Age/Team Manager for signing to confirm that they hold the relevant awards for their age group. This receipt **must** be shown to the Arena Marshall who will make the necessary adjustments to the marshalling sheets.

### **Marshalling – Surf Sports Manual 37<sup>th</sup> Ed. 2.17**

(a) The Marshall shall assemble the competitors for events, check their names against event entries, and position the competitors into heats (and any subsequent rounds) according to the draw.

(b) It is the obligation of competitors to be ready to compete, and to present themselves with their equipment and competition attire when called by the Marshall (*Section 2 – General Competitive Conditions Page 21*).

Failure to comply with directions of the Marshall may render competitors liable for disqualification.

(c) Any competitors warming up after the start of the first heat must not interfere in any way with the conduct of any aspect of the competition.

- Nominated teams may be changed only once. All members of a team may be substituted.
- No teams may be entered on the line unless specific permission is given by the Carnival Referee for non-competitive mixed teams to be made on the line from nominated competitors.
- **Only Competitors, Age Managers and Team Managers** can marshal competitors and relay any other information to the Arena Marshalls.
- Team/Age Managers unable to put teams on the line due to a lack of competitors, are encouraged to approach the sectional referee and request that a Non-competitive team consisting of competitors from more than one club starts the event. Non-competitive teams will not receive points or medals.

## **Nomination Fees**

CARNIVAL	NOMINATIONS CLOSE 11pm Tuesday prior to carnival	LATE NOMINATIONS
1-day Club Carnival (U8-U10)	\$15	\$60
2-day Club Carnival	\$25	\$60
1-day Pool Rescue Carnival	\$15	
NQB Pool Rescue	\$25	\$60
NQB Pool Rescue (U9-U10)	\$15	\$40
Branch Championships 2 Day	\$35	\$60
Branch Championships 2 Day (U8 & U10)	\$20	\$60
March Past incl Branch (Competitive)	\$25 per team	\$60
Champion Lifesaver	\$15	\$60
Surf Boats incl Branch	\$25 per team	\$60

## **Officials' Requirements**

To be able to Officiate at any event, Officials must be an accredited surf sports official.

Officials Cards and Blue/exemption Cards are to be on display at all times on a lanyard around the Officials' neck or in a card holder pocket pinned to their shirt.

**Officials whose accreditation and/or Blue Card have expired will not be allowed to participate in the carnival until their accreditation has been renewed. Addition for CRYMS and/or Child Safe Awareness**

**Officials are required to attend the Carnival Official's Meeting** with the Carnival Referee as allocated on the program of events on both days. They will sign and fill in the Officials Register Form, receive their beach assignment and be briefed on any changes to the day ahead. Officials also have a **de-brief** at the conclusion of the carnival each day with the Carnival Referee to discuss any issues arising from the carnival as well as to relay any important information for the following day.

Clubs participating in the carnival will need to supply 1 accredited official per 10 competitors nominated for the carnival. These names need to be presented to the NQ Branch along with competitor's entries by the closing date of carnival nominations. Failure to meet requirements will be dealt with the BOSS in conjunction with the Carnival Referee. If a club cannot supply the required numbers, a letter of explanation is to be forwarded immediately to the BOSS for review. There will be an Officials Refresher Course prior to the commencement carnival. All officials should attend this course to be kept up to date with new rules and regulations.

## Official's Reimbursements

The NQ Branch reimbursement for each Official is set at a **maximum of \$18.00 per day** for food and **\$10.00 per day** for drinks. The amount payable for food will be calculated from the Officials Sign-On sheet and drink charges calculated from redeemed drink vouchers collected by the host club. The redeemed tickets collected by host club are to be forwarded to Branch along with an invoice for payment. Officials must supply their own water receptacle.



**No Sign-on sheet and/or drink vouchers means no payment for that which is not supplied.**

**Food per day (or similar) per Official - Lunch to be supplied at ALL carnivals starting from 12pm (carnivals start from the first briefing)**

- Morning Tea                      Fruit and cake/biscuit                      (Clubs are to
- Lunch                              Salad/meat roll or wrap                      provide water
- Afternoon Tea                      Fruit and cake/biscuit                      to refill containers)
- Debrief                              Nibbles platter
- 2 x tickets (at a value of \$5 ea.) will be presented to each Official who signs on at the start of the carnival. These tickets will provide redeemable drink vouchers to a total value of \$10. Officials are not to share their tickets as a matter of safety. Responsible drinking is expected of all officials. Debrief refreshments will commence at the completion of the carnival, which is once ALL events have finished.

### Water Safety - IRB Drivers and Crew

- IRB Drivers & and crew + BWSO are to receive the same reimbursements as Officials when 4 or more hours voluntary service is completed.

*Example: 30 officials sign on Saturday. The calculated amount on the invoice for the day would read:*

30 x \$18 (food)	540.00
60 x \$5 (number of drink vouchers redeemed)	300.00
	<b>\$840.00</b>

## Policies

### SLSA CODES OF CONDUCT POLICY

SLSA expect all Members involved in competition to co-operate to ensure a positive public image and to participate in a spirit of goodwill and sportsmanship.

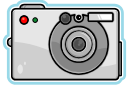


The general conduct of all participants will be measured by the codes of conduct for individuals and groups as specified in the SLSA Member Protection Policy, Part 7: Member Code of Conduct. Policy Number 6.05, August 2021. Reference should also be made to SLSA Surf Sports Manual 37<sup>th</sup> Ed. 2.27.2 Code of Fair Play.

See **Appendix 2 – SLSA Members Protection Policy 6.05 – Part 7 Member Code of Conduct**

**All participants and parents must abide by the Code of Conduct or they may be evicted from the Carnival at the discretion of the Carnival Liaison Officer and the Carnival Referee.**

## SLSQ PHOTOGRAPHY POLICY



Clubs may apply to SLSQ to obtain a 'Club Photographers Pass' in May of each year to allow for NQ club members to apply for accreditation. SLSQ will issue a maximum of 4 passes per club and these passes are valid for all junior and senior club and Branch events only. This pass does not apply to QLD Surf Life Saving Championships, QLD Junior Surf Life Saving Championships or SLISA run national events – **NO** passes will be issued for these events.

Club photographer accreditation applications will be processed by SLSQ Surf Sports staff. This pass is not transferable and is not to be used by any other person(s) whose name does not appear on the pass. The pass must be worn and made visible at all carnivals. The pass is only valid for the current competition season – club photographers must reapply each year.

Club photographers must comply with any instructions from carnival Officials and may only receive limited access to the competition area. Club photographers must make themselves known to the Carnival Referee prior to the commencement of carnival and be briefed on any restrictions relevant for the day.

Members applying for a 'Club Photographer Pass' MUST already hold a current "Working with Children Check" Suitability Card (Blue/exemption Card) deeming them suitable for interaction with children. Applications are available direct from SLSQ Surf Sports or contact your Club Administrator.

## NQB Championship Competition Eligibility



Ref - NQB Statement - Championship Competition Eligibility

Award members who wish to participate in any SLS Championship competition conducted by North Queensland Branch must fulfill their patrol and/or service hour requirements relevant to their category of membership. Under no circumstance shall any member be granted an exemption from patrol obligations solely for competition reasons.

To compete at North Queensland Branch Championships new award members and re-joining, who gained their award or regained their proficiency that year, require a minimum of four patrol hours plus proportionate additional patrol and service hours, up to the minimum hours detailed in Table 1. – **Defer to BoLS**

Due date^	Month Award gained											
	Apr		May		Jun		Jul		Aug		Sep	
26-Sep	25		24		20		16		12		8	
Patrol-Other	10	15	10	14	8	12	6	10	5	7	3	5

Table 1

## Team Managers



Each club is required to nominate a Team Manager who must attend the Team Managers' meeting on both days with the Carnival Referee at each carnival. At this meeting the Carnival Referee will relay any changes to the program and issues that competitors should be aware of. The Team Manager will receive an email which will contain copies of water safety rosters, and copies of carnival programs. Clubs are to advise the Branch of the names of these delegates prior to the carnival nominations closing.

## Video Equipment

Where possible video finishing equipment will be used as a tool to assist the finishing judges – video footage is a backup and does not replace the officials on the beach. Footage will be available to Carnival referees and officials only. No footage will be saved for later reference. **Private footage will not be taken into consideration.**

## Water Programs

The water events are to be changed accordingly on the day of each carnival to suit the tides, to be arranged so that the U11's is doing a shorter swim. This applies mainly to the juniors. All water events will finish no later than **1 hours** before the official sun set time or the expiry of the beach permit for that day as per

<http://sunrisesunset.willyweather.com.au/qld/far-north/cairns.html> to allow for search and rescue if required.

## Water Safety

Each club competing at carnivals must provide a designated Water Safety Supervisor for their team who will liaise with the Host Clubs Water Safety Coordinator to ensure water safety requirements are covered. All Club Water Safety Coordinators are required to attend the Team Managers meeting with the Carnival Referee on both days at each carnival to report on status of numbers.



Clubs participating in the carnival will need to supply 1 x Water Safety Personnel per 10 competitors nominated for the carnival (subject to change if required). These names also need to be presented to the Branch along with competitors by the closing date of carnival nominations so that SRC/Bronze Medallion award proficiencies can be verified. If a club cannot supply the required numbers, an explanation letter is to be forwarded immediately to the BOSS for review. Dependant on conditions the Carnival Referee may request extra water personnel.

**Clubs will be fined if they fail to meet their minimum requirements. See Appendix 3 – NQB Policy Statement Number 17.003**

## APPENDICES

- A. Junior Preliminary Skills Evaluation
  - 1. SLISA Protest Form [2 pages]
  - 2. 37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual [5 pages]
  - 3. SLISA Members Protection Policy 6.05; Part 7: Codes of Conduct [1 page]
  - 4. NQB Policy Number 17.003 – Carnival Water Safety Ratios [1 page]
  - 5. NQB Policy Number 17.004 – Carnival Officials Ratios [1 page]
  - 6. NQB Statement - Championship Competition Eligibility [2 pages]
  - 7. Work Forces and IRB Checklist and Process/Priority Order [1 page]
  - 8. Administrative Requirements for Each Carnival [1 page]
  - 9. Working with Children Training [2 pages]



## APPENDIX A: Junior Preliminary Skills Evaluation Process (U6-U14)

Updated – May 2014

*The distances below are the standard.  
Some Branches may set distances above  
the standard. Please ensure that you  
liaise with your respective Branch to  
meet their standard.*

	Pool Evaluation	Competency Beach Evaluation (Run-Swim- Run)	Competition Evaluation	Age Award
Under 6	Kick on wall with face in water 30 second float	Nil (shallow water activities only)	NA (No Competition)	Surf Play 1
Under 7	Torpedo (push off wall) with face in the water 30 second float	Nil (shallow water activities only)	NA (No Competition)	Surf Play 2
Under 8	25 metre swim (freestyle) 1 minute survival float	25m-25m-25m Run-Wade-Run	Run - Wade - Run (25m x 25m x 25m)	Surf Aware 1
Under 9	50 metre swim (freestyle) 1 minute survival float	50m-50m-50m Run-Swim-Run	Minimum 150m open water swim (competition course distance as per competition manual)	Surf Aware 2
Under 10	50 metre swim (freestyle) 1.5 minute survival float	50m-50m-50m Run-Swim-Run	Minimum 150m open water swim (competition course distance as per competition manual)	Surf Safe 1
Under 11	100 metre swim (freestyle) 2 minute survival float	50m-100m-50m Run-Swim-Run	Minimum 288m open water swim (competition course distance as per competition manual)	Surf Safe 2
Under 12	100 metre swim (freestyle) 2 minute survival float	50m-100m-50m Run-Swim-Run	Minimum 288m open water swim (competition course distance as per competition manual)	Surf Smart 1
Under 13	150 metre swim (freestyle) 3 minute survival float	100m-100m-100m Run-Swim-Run	Minimum 288m open water swim (competition course distance as per competition manual)	Resuscitation Award is a pre-requisite to Surf Smart 2
Under 14	200 metre swim (freestyle, in less than 5 minutes) 3 minute survival float	100m-100m-100m Run-Swim-Run	Minimum 288m open water swim (competition course distance as per competition manual)	Surf Rescue Certificate
Assessor	Bronze Accred Swim Coach; OR SLSA Level 1 Surf Coach; OR AUSTSWIM Instructor; OR Assessor (SRC/Bronze).		Assessor (SRC/Bronze)	
Notes	<i>Every junior member must successfully Complete the Pool Evaluation, prior to undertaking competency beach evaluation. This is a standard water proficiency requirement.</i>	<i>Every junior member must successfully complete the Beach Evaluation prior to undertaking the competition evaluation. Any child that does not meet the required evaluation level will require a higher level of supervision when involved in water based activities.</i>	<i>The competition evaluation must be achieved before being eligible to compete in inter-club competition. This is a standard open water proficiency requirement. Distances may be adjusted by the Chief Assessor dependent on risk assessment.</i>	<i>If a child wishes to compete in a Branch and/ or State Championship event, their respective age award must be completed prior to close of nominations.</i>

# APPENDIX 1 – SLSA PROTEST FORM

Surf Life Saving Australia Ltd  
 ABN 67 449 738 159  
 Level 1, 1 Knotts Avenue  
 Bondi Beach NSW 2026  
 Telephone: (02) 9215 8000



## PROTEST FORM

Carnival / Competition _____	Date _____
Arena _____	Event _____ Heat/QF/Semi/No. _____ Final _____
Protesters club _____	
Name of competitor(s) / Team lodging protest _____	
I / We formally protest against: _____	
_____	
_____	
_____	
_____	
Grounds for this protest are to be found in the SLSA 37th Edition Surf Sports Manual: Section: _____, Page: _____, Paragraph: _____, Item: _____, and/or Bulletin No: _____. The circumstances leading to the protest were: _____ _____ _____ _____ _____	
Signed (Competitor): _____ (Club Team Manager): _____	

### Office Use Only

Result of event announced at (determine exact time) _____ am/pm (Time)	
Verbal protest received by: _____ (Name)	Position: Referee/Area Referee/Sectional Referee/Liaison Officer _____ am/pm (Time)
Protest form received by: _____ (Name)	Position: Referee/Area Referee/Sectional Referee/Liaison Officer _____ am/pm (Time)
Referee/Area Referee/Sectional Referee: _____ (Name)	Decision: Upheld/Dismissed/Referred to Referee/Area Referee/Appeals/Disciplinary Committee
Remarks: _____	Protester advised _____ am/pm (Time)
Protest referred to Competition Appeals Committee by: _____ (Name)	Position: Referee/Area Referee/Sectional Referee _____ am/pm (Time)
Competition Appeals Committee Decision: Appeal Upheld / Dismissed / Referred to Competition Disciplinary Committee	
Signed: _____	Protester advised _____ am/pm (Time)
Remarks _____	Referee advised _____ am/pm (Time)
_____	



**CONDITIONS RELATING TO PROTESTS AND APPEALS**  
**(Extract from 37th Edition Surf Sports Manual)**

**14.3 PROTESTS**

**14.3.1 Protest Categories**

Protests, which may lead to the imposing of penalties, fall broadly into the following categories:

- (a) Protests arising from entry procedures or entry eligibility.
- (b) Protests arising from scrutineering or equipment eligibility.
- (c) Protests arising during participation in the competition and/or from a breach of rules.

**14.3.2 Lodging a Protest**

The conditions relating to lodging a protest shall be as follows:

- (a) A protest directly challenging a Finish Judge's decision cannot be accepted.
- (b) No protest shall be accepted against the actions of another competitor or team in the same event except where that competitor or team has suffered direct interference e.g. if an official takes an action or no action against a competitor or team, another competitor or team cannot protest unless they are in the same race and there is direct interference involved.
- (c) A protest against the conditions under which a race or an event is to be conducted must be made verbally to the Referee/Area Referee/Sectional Referee (as appropriate for the competition) prior to an event or race (as appropriate) commencing. The Referee/Area Referee/Sectional Referee or appointed Official shall then inform the Competitors in that event or race, prior to its start, of such a protest. A protest against the conditions under which an event or race is to be conducted cannot be accepted if it is made at any time other than prior to the event or race.
- (d) A protest (other than a protest under clause 14.3.2(b)) against a Competitor or a Team or against a decision of an Official (including the declaration of a result) must be lodged verbally with the Referee/Area Referee/Sectional Referee within 5 minutes of the completion of the event or the announcement of the result of the event.

Note 1: The Referee at their discretion may extend these time limits provided that results have not been declared as final.

Note 2: In Beach Flags events a protest against an elimination must be lodged within 5 minutes or before the next run through of an event begins (whichever occurs first). If a Beach Flag elimination protest occurs the Referee will immediately consider the protest without delay before proceeding with the event. There will be no Appeal permitted on Beach Flag elimination protest decisions of the Referee.

Note 3: A Referee is also authorised to refer a Beach Flag elimination protest directly to an on-beach Appeals Committee representative for decision on the basis of the processes and timings detailed in Note 1. No paperwork is required nor is a fee payable if this occurs.

Note 4: A competitor is permitted to protest and/or appeal against a disqualification decision in Beach Flag events provided that correct processes are followed.

- (e) A written protest must then be lodged with the Referee/Area Referee/Sectional Referee within 15 minutes of the verbal protest being lodged on the protest form provided by the Authority. Alternatively, if the Authority does not provide a protest form, a written protest on plain paper shall be acceptable.
- (f) Where a protest is lodged, the result of the event shall be withheld or finalised until the protest is decided. If a protest is upheld, placings and trophies (where relevant or required) shall be varied according to the amended result.
- (g) The result of the protest shall be noted on the back of the event result card or result records and also on the protest form.

**14.3.3 Protest Adjudication**

The conditions relating to the adjudication of protests shall be:

- (a) Immediately after the correct lodgement of a protest, the Referee or the Area Referee or the Sectional Referee (as appropriate for the competition) may either adjudicate on the protest, as provided for in this clause 14.3, or refer the matter directly to the Competition Appeals Committee Convener for consideration.
- (b) Where the Referee or the Area Referee or the Sectional Referee considers (in their absolute discretion) that a protest is frivolous, or not of a serious nature, they may choose not to accept the protest.
- (c) The assistance of video or other electronic aids may be used to consider protests. However, the onus is on the protestor to provide proof of authenticity, and any clearly viewable evidence and viewing mechanisms, within 15 minutes of the protest being lodged with the Referee/Area Referee/Sectional Referee (as appropriate).

Note: A minimum 9 inch tablet type device with high definition display is generally considered to be the minimum size to properly adjudicate on a protest (or appeal).

- (d) Where the Referee or the Area Referee or the Sectional Referee accepts the protest, they will adjudicate on the protest in such manner as they see fit having regard to the interests of the competitor making the protest, all other competitors and all officials in the event and also the conduct of the event itself.

Note: Should it be determined that there was a technical or an administrative error in recording either the disqualification or protest reference, the error can be corrected, and the protest or appeal proceed without prejudice.

- (e) Where the Referee or the Area Referee or the Sectional Referee refuses to accept a protest or dismisses a protest, the decision may be appealed by the competitor to the Competition Appeals Committee. Such an appeal must be lodged with the Appeals Committee Convener in writing within 15 minutes of the Referee or Sectional Referee advising the competitor of their decision.

Note 1: The Referee at their discretion may extend these time limits provided that results have not been declared as final.

**14.4 COMPETITION APPEALS COMMITTEE**

**14.4.1 Powers**

- (a) The Competition Appeals Committee will deal with all protests referred to it by the Referee or Sectional Referee under Clause 14.3.3(a) and all appeals by competitors under Clause 14.3.3(d).
- (b) In considering protests and appeals the Competition Appeals Committee shall allow all relevant Parties the opportunity to state their respective case and bring forward any relevant evidence to the Competition Appeals Committee. The Competition Appeals Committee will determine in its discretion who is a relevant Party for the purposes of this paragraph.
- (c) The assistance of video or other electronic aids may be used to consider appeals. However the onus is on the protestor to provide proof of authenticity, and any viewing mechanisms within 15 minutes of the appeal being lodged.
- (d) The Competition Appeals Committee shall consider the protest or appeal and make a decision. It may uphold or dismiss a protest or appeal. The Competition Appeals Committee may, in exceptional circumstances, consider whether the breach was "material" to the outcome of an event when making its decision to uphold or dismiss an appeal.
- (e) The Competition Appeals Committee will advise the competitor and relevant parties of its decision and of any penalty (if relevant or appropriate) imposed. Reasons for this decision may or may not be provided.
- (f) Note: If an appeal is upheld any appeal fee paid shall be returned.
- (g) The decision of the Competition Appeals Committee is final and there is no right of appeal against that decision.
- (h) The Competition Appeals Committee may refer serious breaches of any SLISA rule or regulation (including any supplementary regulations) to the Competition Disciplinary Committee for further inquiry.

**14.4.2 Structure and Functions**

The structure and functions of the Competition Appeals Committee are as follows:

- (a) The relevant surf lifesaving authority conducting the competition shall appoint a person of suitable experience and practical knowledge to act as Convener of the Competition Appeals Committee Panel.
- (b) The relevant surf lifesaving authority shall appoint a Competition Appeals Committee Panel of no less than three persons. In the case of State and Australian Championships it is recommended that the relevant authority appoint a Competition Appeals Committee Panel of sufficient persons to enable at least two Appeal Committees to consider protests simultaneously.
- (c) From the Competition Appeals Committee Panel, the Convener appoints the Committees to hear appeals.
- (d) When considering a protest or appeal the Competition Appeals Committee may comprise a minimum two persons to receive and determine protests and appeals.
- (e) A member of the Competition Appeals Committee who has made a decision which is the subject of an appeal cannot consider that appeal.
- (f) After hearing all available and relevant evidence, the Competition Appeals Committee shall consider its decision in private.
- (g) The procedure for the Competition Appeals Committee is similar to the Competition Disciplinary Committee procedures outlined under Section 14.5.

**NOTE: WHEN LODGING YOUR PROTEST FORM, YOU MUST QUOTE THE SECTION, PAGE, PARAGRAPH AND ITEM NUMBERS FROM THE SURF LIFE SAVING AUSTRALIA 37th EDITION SURF SPORTS MANUAL OR BULLETIN WHICH SUPPORTS YOUR PROTEST.**

## APPENDIX 2 - 37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual

### *Section 1 – Competition Safety*

#### **37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

- November 2021** Rule 1.1 – it is clarified that a log (including written notes, photographs and/or recordings where applicable) of responses to all rescues, emergencies or major incidents is to be maintained for reference.
- November 2021** Rule 1.3 – More specific Safety Assessment references have been made to the SLSA website members' portal (refer [www.slsa.asn.au](http://www.slsa.asn.au)) and specific SLSA Apps.
- November 2021** Appendix A – A specific reference has been added to the Event Safety Guide to the SLSA website members' portal (refer [www.slsa.asn.au](http://www.slsa.asn.au)) and to specific SLSA Apps.
- November 2021** Appendix E (Ocean Contingency Options – Major Competition Event Prioritisation Table) – The position of the Lifesaver Relay has been moved from D to B2 reflecting the increased importance of the event to clubs. Added the Beach Run event as it is a simple event to conduct.
- November 2021** General – Wording in this Section has been reviewed and updated to be consistent with current lifesaving terminology and practices.
- November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

### *Section 2 – General Competitive Conditions*

#### **37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

- November 2021** 2.2.1 (e) (iv) – It is clarified that SLSA may also conduct inclusive water and beach based events unqualified and qualified participants.
- November 2021** 2.2 (c) – It is clarified that SLSA may conduct inclusive events and to refer to Section 12 for supplementary rules.
- November 2021** 2.2.3 (b) – A note has been added to clarify that an organising committee may permit the entry of composite teams into a SLSA competition for participation purposes. Unless otherwise specified composite teams shall not be eligible for awards, medals, trophies, prize money or placing points. Also refer Section 12.
- November 2021** 2.3.3 –All references to the Restricted (Over 24 Years) age division have been deleted as events are no longer conducted in this category. Renumbered subsequent sections where required.
- November 2021** 2.3.13 (f) (v) –The youngest age grouping for surf boat masters competition is now 160 years plus.
- November 2021** 2.3.4 (a) and (b) – Added wording to allow U13 aged competitors to participate in specifically designated U13-U15 5 Person R&R Events..
- November 2021** 2.3.5 Note 2 – Moved wording to clarify that U13 and U14 age competitors are not permitted to compete in U15 individual events.
- November 2021** 2.3.6 Note 4 – Added wording to allow U13 aged competitors to participate in specifically designated U13-U15 5 Person R&R Events..
- November 2021** 2.3.6 Note 3 – Added wording to allow U13 aged competitors to participate in specifically designated U13-U15 5 Person R&R Events..
- November 2021** 2.10.3 (a) (i) and (iv) – It is clarified that competitions may be a single event or a number of events conducted within the same competition organisational framework. It is also clarified that the terminology section may also refer to components of an event e.g., R&R Sections, Champion Patrol Sections, and Champion Lifesaver Sections etc. Further, a section does not constitute a round of an event.

<b>November 2021</b>	2.14 – It is clarified that Surf Teams races may consist of a maximum of 40 individuals e.g., 10 teams of four competitors, 13 teams of three etc.
<b>November 2021</b>	2.19 (i) and (j) –For consistency, the one start rule applies to competitors aged from U12 and over in all competition including ocean and pool events. <b>Note:</b> For competition up to and including the age of U11 (only), one false start per race is permitted.
<b>November 2021</b>	2.27.2.1 – Reviewed the last dot point SLSA Code of Fair Play to reflect human rights considerations to treat all members equally, regardless of their sex, gender identity, intersex status, sexual orientation, age, ability, disability, race, or physical characteristics etc.
<b>November 2021</b>	2.29 (b) – Added the dot point “Participating contrary to the spirit of the competition (as described in the Code of Fair Play)” to the list of examples of competing unfairly.
<b>November 2021</b>	General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

#### Section 4 – Swimming Events

##### 37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:

<b>November 2021</b>	4.2.2 (b) – It is clarified that the finish of the Surf Race and Surf Teams events is between two green or arena coloured flags.
<b>November 2021</b>	4.3.1 (a) – It is clarified that the first line of competitors in a Surf Teams race shall, on the direction of an official, shall file onto the competition area with the No.1 position to the left facing the water. The first line of competitors is then followed by the second, third and fourth lines. This procedure spreads competitors from each team evenly over the starting line.
<b>November 2021</b>	4.3.1 (b) – It is clarified that points in a Surf Teams Race are allotted as follows: 1 for 1st, 2 for 2nd, 3 for 3rd, 4 for 4th, and so on.
<b>November 2021</b>	Figure 1. The diagram wording for the Surf Race and Surf Teams start Line has been changed to read:  <b><i>“Surf Race/Surf Teams Start Line 1 - 32 Individuals/1 -40 Team Individuals”</i></b>
<b>November 2021</b>	4.5.2 (m) – It is clarified that the finish of the Rescue Tube Race (4 Person) is between the two green or arena coloured finish flags.
<b>November 2021</b>	4.6.3 (l) – It is clarified that the finish of the Rescue Tube Race (2 Person) is between the two green or arena coloured finish flags.
<b>November 2021</b>	4.7.3 (c) – It is clarified that in preparation for the start of the Rescue Tube Race (1 person) the tube is to be placed flat on the sand.
<b>November 2021</b>	4.8.2 – It is clarified that the finish of the Run-Swim-Run event is between the two green or arena coloured finish flags.
<b>November 2021</b>	4.9.2 (c) – It is clarified that the finish of the Wading Race is between two green or arena coloured finish flags.
<b>November 2021</b>	4.10.2 (f) – It is clarified that the finish of the Wading Relay event is between two green or arena coloured finish flags.
<b>November 2021</b>	Appendix A: SLSA Surf Reel Notes – It is clarified that the surf reels used in the U12 to U13 age (but not U13 - U15 combined age) R&R competition and the U14 and under March Past (but not U13 - U15 combined age) March Past competition may be reduced to approximately 75% of the dimensions outlined in this specification. Such reels should be branded in minimum 25mm letters “Demonstration Use Only”.



**It is also clarified that** Full sized reels are to be used in U15 and over March Past and U14 and over R&R competition,

**November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

#### *Section 5 – Surf Boat Events*

##### **37<sup>th</sup> Edition Changes to the Revised 37<sup>th</sup> Edition Manual:**

**November 2021** 5.1 (c) Note 1 - An exception to entry limitations has been added similar to the Australian Championship conditions whereby should a member of any crew become indisposed they may be replaced subject to approval of the Carnival Referee provided the replacement crew member complies with the requirements contained in Rule 2.18 of the Surf Sports Manual and any special entry requirements.

**November 2021** 5.2.1 (f) – It is clarified that the finish of Surf Boat events is between two orange and blue diagonal flags (or green or arena coloured finish flag (or other area colour(s) as determined by the Referee).

**November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

#### *Section 6 – Surf Ski and Surf Board Events*

##### **37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

**November 2021** 6.2.1 (c)– It is clarified that the finish of the Single Ski Race is between two orange or arena coloured finish flags corresponding to the orange or arena coloured buoys.

**November 2021** 6.2.2 (d) (ii) – It is clarified that a handler for dry ski finishes shall be required to wear a distinctive high visibility pink, orange, yellow, green, or red coloured vest as determined by SLSA (or relevant SLS Competition Organiser) if entering the water beyond knee depth.

**November 2021** 6.3.1 (c)– It is clarified that the finish of the Double Ski Race is between two orange or arena coloured finish flags corresponding to the orange or arena coloured buoys.

**November 2021** 6.4.1 (c) – It is clarified that the finish of the Surf Board Race is between two black and white or arena coloured finish flags corresponding to the black and white or arena coloured buoys.

**November 2021** 6.5.3 (c) – It is clarified that the finish of the Surf Board and Surf Ski Relay event is between two green or arena coloured finish flags.

**November 2021** 6.5.4 (a) to (d) – The Masters Surf Board Relay and Surf Ski Relay course variation and procedure has been further reviewed to relieve potential turning flag congestion.

**November 2021** Separate Diagrams (two) have been drawn for the U17 – Masters Ski and Double Ski Races and the U15 to Masters Surf Board race courses.

**November 2021** Separate Diagrams (three) have been drawn for the U9 and U10, U11-U13 and U14 Board Races.

**November 2021** Separate Diagrams (four) have been drawn for the U9 and U10, U11-U13, U14 and Masters, and U15 to Open Board Relays.

**November 2021** Separate Diagrams (two) have been drawn for the U17 to Open, and the Masters Ski Races.

**November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.



*Section 8 – Multi-Discipline Events*

**37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

- November 2021** 8.2.3 (c)– It is clarified that the ski turning buoys for the U19 to Masters Ironman and Ironwoman and Taplin Relay events is around three orange or area coloured buoys plus all other buoys.
- November 2021** 8.2.3 (d)– It is clarified that the finish of the Ironman and Ironwoman events is between two green flags or coloured flags corresponding to the buoy or arena colours.
- November 2021** 8.2.4.1 – The Masters Ironman and Ironwoman course has been reviewed with the turning and finish flags moved to reduce the running components. The course is similar to the Masters Taplin Relay course.
- November 2021** 8.3.3 (d)– It is clarified that the finish of the Taplin Relay events is between two green or coloured flags corresponding to the buoy or arena colours.
- November 2021** 8.3.4 (b) – The Masters Three Person Taplin Relay course variation and procedure has been further reviewed to relieve potential turning flag congestion.
- November 2021** 8.4.3 (e)– It is clarified that the finish of the Lifesaver Relay event is between two green or coloured flags corresponding to the buoy or arena colours.
- November 2021** 8.7.3 (e)– It is clarified that the finish of the Cameron Relay event is between two green or coloured flags corresponding to the buoy or arena colours.
- November 2021** Separate Diagrams (three) have been drawn for the U11 to U13 Ironman/Ironwoman, U14 to Open, and Masters Ironman/Ironwoman/Taplin Relay courses.
- November 2021** Separate Diagrams (three) have been drawn for the U9 and U10, U11 to U13, and U14 and U15 Cameron Relay courses.
- November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

*Section 9 – Beach Event*

**37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

- November 2021** Figure 44 – Added the Beach Run standard distances for each age group event.
- November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.

*Section 10 – March Past Event*

**37<sup>th</sup> Edition Changes to the Revised 36<sup>th</sup> Edition Manual:**

- November 2021** 10.1 (g) - A new point has been added to confirm that Inclusive (competitor with a disability) Teams of less or more than the standard 12 competitors may march in any age events for participation purposes but will not be judged unless they have the correct number of competitors and are competing with the standard (i.e., club/team flag), reel, line, and belt relevant to the event being contested. The subsequent point has been renumbered.
- November 2021** 10.1.1 (b) – It has been clarified that teams in the combined U13-U15 March Past event shall be equipped with a standard size approved Surf Life Saving Reel, Line and Belt, a Standard (club/team flag) and pole. To assist the carrying of the reel it is permitted to use a reel equipped with less than the full length surf line. Where such equipment is used the reel must be branded in minimum 25mm letters "*Demonstration Use Only*".
- November 2021** 10.1.1 (c) – It has been clarified that U14 and under March Past events (but not the combined U13-U15 March Past) shall be conducted under the same judging procedures as the standard March Past but with all relevant dimensions, including the size of the reel, reduced to approximately 75% of those outlined herein, i.e., normal length of pace – 36cm Standard Bearer wheels at 2.025m, inside pivot wheels at 0.9m.
- November 2021** General – Minor editorial alterations have also been incorporated that provide clarity but do not alter competition or the rules of events.



## APPENDIX 3 – SLSA MEMBERS PROTECTION POLICY 6.05

### Extract from SLSA Members Protection Policy 6.05 August 2021

#### Members and all people involved in any way with Surf Lifesaving will:

- a. respect the rights, dignity and worth of others—treat others as you would like to be treated yourself; b. be ethical, considerate, fair, courteous and honest in all dealings with other people and organisations; c. be professional in, and accept responsibility for your actions;
- d. be aware of and follow—at all times—SLS rules, regulations, policies and procedures and promote those laws, standards, rules, policies and procedures to others;
- e. raise concerns arising under this Policy through the appropriate channels and report any breaches of the Code or this Policy, in line with the Complaint Resolution Policy via <http://complaints.sls.com.au/>; Policy 6.05 Member Protection | August 2021 Page 7 of 13
- f. refrain from any form of Bullying, Abuse, Harassment, Discrimination and Victimisation towards others;
- g. provide a safe environment for the conduct of activities in accordance with any relevant SLSA policy;
- h. ensure SLS is an inclusive organisation that is open to all who wish to participate regardless of age, gender, disability, cultural and linguistic background or sexual orientation;
- i. provide a safe and nurturing environment for all participating in surf life saving by actively promoting the principles of equal opportunity, social justice and cultural safety so that all individuals are treated with respect and dignity;
- j. show concern, empathy and caution towards others that may be sick or injured;
- k. strive to be a positive role model to all;
- l. respect and protect confidential information obtained through Surf Lifesaving activities or services; whether individuals and/or organisational information;
- m. maintain the required standard of accreditation and/or licensing of professional competencies, as applicable to the role(s);
- n. ensure that any physical contact with others is appropriate to the situation and necessary for the person's skill development;
- o. refrain from intimate relations with persons over whom you have a position of authority;
- p. maintain a duty of care towards others; and
- q. be impartial and accept responsibility for all actions taken

### 2020/2021 CLUB PHOTOGRAPHER'S – CODE OF CONDUCT:

1. Members applying for this pass MUST have completed a current "Working with Children Check" – SUITABILITY CARD stating that they are suitable for child related employment and this be registered through their club.
2. Members applying for a Club Photographer's Pass must supply SLSQ with a passport size photo for inclusion on the pass.
3. Due to trademark licensing of Surf Life Saving imagery, photographer accreditation will only be granted on the express condition that any photograph taken of competitors during or in connection with any Queensland Surf Sports event may only be used for Club activities. Any commercial reproduction of photographs (including on selling of images or providing to external organizations) must receive prior written approval by Surf Life Saving Queensland. Photographs taken may only be used for Club promotions and use including web sites, reports and publications.
4. Club photographers also acknowledge that they will be guided by Officials and may only receive limited access to the competition area. Carnival Referees will provide details of beach access at each carnival to Team Managers at the Team Manager briefings. Club photographers are asked to liaise with their Club Team Manager at each carnival to ensure they are aware of all information given by the Referee.
5. This general Club Photographer accreditation does not apply to the Queensland Surf Life Saving Championships and the Queensland Junior Surf Life Saving Championships. Club Photographers will not be permitted in the competition area. No passes will be issued for the Queensland Championships or Queensland Junior Championships.
6. This accreditation does not apply for national events including the Australian Championships or the Ironman Series.
7. This pass is not to be used by any other person/s who name does not appear on the pass.

8. The pass must be worn and made visible at all carnivals. If you do not have your pass at the carnival you will not be permitted to photograph at the carnival.

9. The pass is only valid for the current competition season. Club photographers must reapply each year.

10. Only four (4) passes per Club will be issued. Clubs are advised that changing the passes during the season will not be permitted. Only under extenuating circumstances, will SLSQ review issuing another pass. In order for this to occur SLSQ must receive correspondence (on Club letterhead) outlining a change in photographer's request, the original photographer's pass must be returned and these items must be accompanied by an endorsed application for a new photographer. SLSQ will review the Clubs request and communicate a decision to the Club. (Note: Clubs are advised to ensure the Club Photographer selected is able to meet all the Clubs needs as SLSQ will not be reissuing passes should a Club change their mind and want a new photographer).





## APPENDIX 4 - NQB Policy Statement [17:003]

This policy was updated and endorsed at the NQB BOSS Meeting held on Thursday 3<sup>rd</sup> February 2022

### Board of Surf Sports

#### Re: Carnival Water Safety Ratios

Per NQB 2022/2023 Surf Sports Manual, all Clubs MUST meet their 1:10 Water Safety to Competitor nominated ratio.

Prior to the close of carnival nominations, names of Water Safety personnel are to be sent to the NQ Branch Water Safety Coordinator who will:

- a. Ensure Proficiencies & Award Status of nominated personnel are current.
- b. Advise the Board of Surf Sports (BoSS) if a Club does not / or is unable to meet their 1:10 Water Safety to Competitor nominated ratio.

The Board will then decide on a course of action which will be communicated via the relevant clubs Team Manager & Surf Sports Officer.

NOTE: If a club cannot provide enough Water Safety, assistance can be sought from other Clubs which must be communicated with Water Safety Coordinator.

Upon commencement of carnival, the penalty for still being in Breach of Water Safety Policy 17:003:

1. It is the responsibility of the "Team Manager" of the club in default, to remove competitors from the carnival until the correct ratio is attained. (There will be no reimbursement of nomination fees from NQB)

Rachael Wynberg  
NQB President

Date: 08/03/22

Alex Rogers  
NQB Director of Surf Sports

Date: 08/03/22

## APPENDIX 5 - NQB Policy Statement [17:004]

This policy was updated and endorsed at the NQB BOSS meeting on Thursday 3<sup>rd</sup> February 2022

### Board of Surf Sports

#### Re: Carnival Official Ratios

Per NQB 2022/2023 Surf Sports Manual, all Clubs MUST meet their 1:10 Official to Competitor nominated ratio.

Prior to the close of carnival nominations, names of Officials are to be sent to the NQ Officials Facilitator who will:

- a. Ensure Proficiencies & Award Status of nominated personnel are current.
- b. Advise the Board of Surf Sports (BoSS) if a Club does not / or is unable to meet their 1:10 Official to Competitor nominated ratio.

The Board will then decide on a course of action which will be communicated via the relevant clubs Team Manager & Surf Sports Officer.

NOTE: If a club cannot provide enough Officials, assistance can be sought from other Clubs which must be communicated with NQ Officials Facilitator.

Upon commencement of carnival, the penalty for still being in Breach of Carnival Officials Policy 17:004:

1. It is the responsibility of the "Team Manager" of the club in default, to remove competitors from the carnival until the correct ratio is attained. (There will be no reimbursement of nomination fees from NQB)

Rachael Wynberg  
NQB President



Date: 08/03/22

Alex Rogers  
NQB Director of Surf Sports



Date: 08/07/22



## APPENDIX 6 - NQB Policy Statement [08:001]

This policy was updated and endorsed at the NQB BOSS Meeting on Thursday 3<sup>rd</sup> February 2022

### Board of Surf Sports

#### Re: Sun Smart Policy – Junior Competitors (Under 8 – Under 15)

Long sleeved T shirts / shirts / rash shirts are compulsory for all junior competitors (under 8 – under 15) competing in any individual or team beach events at North Queensland Branch carnivals.

Junior competitors have the option of wearing the following during individual and team beach events:

- Long sleeved T shirts
- Long sleeved shirts
- Long sleeved rash shirts
- Full length stinger suits

Full length stinger suits remain compulsory for all junior competitors (under 8 – under 14) competing in any individual or team water events at North Queensland Branch carnivals. This includes all junior competitors of multi discipline team events such as Cameron Relays.

Although not compulsory, all other competitors (under 17 – masters) are encouraged to wear long sleeved T shirts / shirts / rash shirts.

Rachael Wynberg  
NQB President



Date: 8/02/22

Alex Rogers  
NQB Director of Surf Sports



Date: 08/02/22

## **APPENDIX 7– 2018 POLICIES IN RELATION TO NQB SURF SPORTS 2020/2021 SEASON**

Motions were passed at the NQB BOSS meeting of the 15<sup>th</sup> May 2018 to address and improve on-going issues in relation to gear and equipment and sports carnival efficiencies and safety.

Please note that these are additions to those policies outlined in the surf sports booklet for this season and must be considered and adhered in line with NQB Surf Sports policies.

Thank you in anticipation for your attention, co-operation and compliance.

### **ITEM 1 Gear and Equipment**

- (i) In relation to the branch gear and equipment trailer, the hosting club is responsible for care of gear and trailer – this includes ensuring all is washed down following carnival and that full inventory is accounted for on return to branch.
- (ii) The appointed SS Gear Steward will check gear following carnival and make report to BOSS on status
- (iii) Penalty of \$150 to be invoiced to host club if gear is not returned in its entirety in in the same condition it was collected.

### **ITEM 2 Carnival Water Safety**

Club Water-Safety coordinator for each carnival is to be advised at the time of competitor nominations.

- (i) A water safety coordinators formal pre-carnival meeting will be held prior to the commencement of the carnival, following the official's briefing.
- (ii) Attendance at this meeting is compulsory for each club's water safety coordinator to attend
- (iii) Failure to attend meeting may result in the club incurring a monetary fine

Rachael Wynberg: \_\_\_\_\_  
NQB President

Date: \_\_\_\_\_

## Appendix 8- Work Forces and IRB checklist and process/priority order

Time Prior to Carnival Commencement	Task
1hr 30mins	IRB checked 5.45 at the latest.
	IRB duty crew check in with IRB coordinator.
	All competition gear delivered to admin area.
1 hr	IRB's delivered to the water's edge
	Cans, ropes and anchors delivered to IRB location, water's edge.
50 mins	Competition barriers/ ropes/ bunting etc to be set up
	a. Location etc provided by deputy referee based on event program/ tides etc.
	b. Section off beach flags and beach sprints area
	c. Deliver marshalling tents
45 mins	Deliver beach competition equipment
	a. Flags pit poles, ropes, lane markers, rakes, shovels, flags etc.
	b. Sprint track poles, lane ropes, shovels, rakes, batons, lane markers etc
	c. Marshalling tents, tables, chairs,
	Deliver competition arena poles, shovels, start line, marshalling pegs, rescue lane markers etc (water areas)
30 mins	Deliver tables/ chairs any other banners or equipment
	Deliver first aid equipment, water containers, cups etc.
	Any other equipment required.
	Briefings commence - Officials/Team Managers/Water Safety
	<b>Radio Requirements</b>
	Carnival referee
	Deputy referee
	IRB Co-ordinator 2
	Water Safety Co-ordinator
	Sectional Referee 1 x each
	Chief Judge
	Sprint Track 1 x additional for starter/check starter.
	Work force
	IRB driver/ crew 1 x per boat
	First Aid Station
0mins	Carnival Commences
	<b>During the Carnival</b>
	Delivery of Water during the day.
	Morning tea delivery
	Afternoon tea delivery
	End of day process.
	Collect all gear as competition areas close down.
	Return all equipment to gear trailer for packing and washdown as required.

## Appendix 9 - Administrative Requirements for Each Carnival

Task	Confirmed	Complete
Entry Circular Distributed with SS Booklet		
Carnival/Sectional referee pack bound		
1 x final bulletin		
1 x number of competitors per events registered		
1 x officials list for their area – sign on and off		
1 x officials list by area.		
Beach Layout Map (safety, pre risk assessment) submitted		
3 weeks prior to event		
Pack Admin boxes including marshalling sheets		
Ensure 4 x ipads and all available radios are fully charged		

## **Appendix 10 – Working with Children Training**

### **Extract from SLSQ Circular 004.01.2022 SLSQ Blue Card Policy Update, Working with Children Training Reporting, 13 January 2022**

Surf Life Saving Queensland is committed to the safety of children and young people in our association. To this end SLSQ is committed to continuous improvement in this regard. In reference to previous circulars 112.07.2021 - Child Youth Risk Management Strategy Training Requirements and 130.08.2021 - SLSA Safeguarding Children and Young People Course all members with a Blue Card must complete the SLSA Child Safe Awareness (CSA) Course and the SLSQ Child Youth Risk Management (CYRM) Induction.

It has been noted that there are a number of members participating in Educational Courses (Life Saving, Sport or Nipper/Membership) that have not applied for or hold a current Blue Card.

As such SLSQ has made a change to section 4.2 'What positions in SLS must apply for a Working With Children Check'. The following two groups of members has been added to this list

- All members who are participating in any surf lifesaving educational course (accredited or non-accredited). This includes awards for lifesaving, surf sports and membership/junior activities.
- All members applying for a credit transfer/RPL

### **Extract from SLSQ Circular 112.07.2021 Child Youth Risk Management Strategy Training Requirements**

All members required to hold a Blue Card as per MS06 Blue Card Screening Policy will be required to complete the new SLSQ CYRMS e-learning by 31 October 2021.

### **Extract from SLSQ Circular 130.08.2021 Training Requirement – SLSA Safeguarding Children and Young People Course**

As part of the Working with Children (Risk Management and screening) Act (Qld) 2000 and the associated Regulations, our members need to be provided training on the following topics:

- The warning signs that a child is being groomed by a predator;
- What constitutes harm (physical, emotional, neglect etc); and
- How to respond if we become aware of harm to a child

As a result of this requirement SLSA has created a Safeguarding Children and Young People Awareness course which covers these topics. It is available in the SLSA Members Area and takes approximately 20-40 minutes to complete.

The SLSQ Membership Services Committee approved this additional training requirement in keeping with our commitment to safeguarding all children involved with SLSQ.

All members required to hold a Blue Card as per MS06 Blue Card Screening Policy will be required to complete the e-learning by 31 December 2021. The training will then need to be completed again upon renewal of the member's blue card.

Members required to hold a Blue Card are as follows:

- Committee Members
- Junior Activities Chairperson and Committee Members
- Junior Activities Team Managers



- Junior Activities Assistant Team Managers
- Junior Activities Chaperones
- Age Managers and Assistant Age Managers
- Junior Activities Coaches
- Junior Activities Assistant Coaches
- Cadet / Youth Officers
- Chief Training Officer and Training Officers
- Assessors
- Patrol Captains
- Patrol Members
- Coaches
- Assistant Coaches
- Chaperones
- Senior Team Managers
- Officials
- Water Safety Personnel (including IRB Crew)
- Photographers
- Peer Support Officers
- All leaders, instructors and chaperones involved in a "live-in" situation
- Administrators
- Caretakers (including Live-in)
- All Surf Lifesaving Paid Employees (including under 18's)
- Grievance Officers.